



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)

3, Major Arterial Road • New Town • Kolkata – 700156

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Memo. No. 1167 / NKDA / Engg – 36 / 2010 (X)

Date: 06/03/2020

NOTICE INVITING ITEM RATE e-TENDER

Notice Inviting e-Tender No. WBNKDA/39/EE-I/NKDA/2019-20

Executive Engineer – I, New Town Kolkata Development Authority invites item rate e-Tender from the registered, bonafide, reliable and resourceful Engineering Consultancy Firms having sufficient experience in similar works as Third Party Inspection & Supervision team for Eradication of mosquito larvae in the stagnant water in New Town, Kolkata along with the canal running in through New Town including making Quality Assurance Plan and it's implementation by carrying out all relevant testing and checking during the progress of spraying work by the mosquito killing medicine spraying agency for eradication of vector borne diseases in New Town, Kolkata.

Intending/ quotationers must declare in his/ their application if there is any other firm/firms in which he/ they are partner/ director and have common identical interest failing which the quotation will be cancelled. Intending quotationers are to apply for participating in the quotation with valid I. T., P. T. & GST IN certificate.

(Submission of Bid through **online**)

Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Tender Documents (Rs.)	Period of completion
Consultancy Services for Third Party Inspection and Supervision including Implementation of QAP in connection with the Eradication of mosquito larvae for the control of Vector Borne Diseases in the entire area of New Town, Kolkata	Rate to be quoted by the bidders	Rs. 5,000.00	1,005.00 Each set. To be paid only by the successful bidder during the time of agreement	01 (One) year.

2. Instruction to the Bidders :-

NKDA will engage one Engineering Consultancy firm as Third Party Agency for inspection & supervision of works related to the Eradication of mosquito larvae for the control of Vector Borne Diseases in the entire area of New Town, Kolkata for ensuring absence of mosquito larvae in the stagnant water at different

locations including taking necessary measures for implementation of QAP by the spraying agency for the same. A Plan showing the entire area of New Town, Kolkata is enclosed.

For having idea about the work related to spraying the mosquito killing medicines, the bidders are advised to see the tender document, specifications, BOQ etc. for the original work's contract in the website - <http://wbtenders.gov.in> then select Tenders by Organization then select NKDA then select **NIT No: 02/NKDA/ADMN/2019**.

The selected bidder will act as Third Party Agency on behalf of NKDA to ensure the quality work, accuracy and correct quantification. The successful bidder, i.e., Third Party Agency (TPA) will carry out necessary Inspection & Supervision with an aim to get the correct & accurate work as per the guidelines of Tender Agreement & specifications of original works contract and also to implement Quality Assurance Plan by the spraying agency during execution.

03. Scope of Work by Third Party Agency (TPA) : -

(a) The TPA will keep vigilance inspection two spots (minimum) in each block once in every 15 days / three spots (minimum) in each block once in every 15 days if the block is adjacent to any canal and will upload the photos of inspection into the NKDA apps.

(b) The TPA shall be primarily responsible for implementation of quality control on behalf of the department and shall put in place such measures as are essential for ensuring regular onsite quality checks by the contractor. The T.P.A. will prepare one comprehensive Quality Assurance Plan and will take necessary measures / steps for implementation of QAP by ensuring carrying out the necessary testing and checking with the help of construction agency in consultation with the EIC or the representatives of the EIC.

(c) The testing reports or the copies of testing reports, during a period of one month, will be compiled and submitted to the EIC in a Booklet form within first week of next month by the TPA. During implementation of QAP i.e., carrying out testing or checking work by the spraying agency, if any discrepancy or short coming is observed by them, it should be immediately brought to the notice of concerned field Engineers of the spraying agency, then the Engineers of the Department and also the EIC.

(d) Ensure all statutory inspections and checks.

(e) TPA will act on behalf of the EIC for the work. TPA's role would include verification and monitoring the spraying methodology, quality of workmanship, quality of material, etc. in compliance with good work practices.

(f) Third Party Supervision and QAP Implementation Agency (i.e., TPA) shall prepare detailed Monthly Progress Reports for submission to EIC within the first week of the following month as per mutually agreed proforma.

(g) During delivering the "Third Party Inspection & Supervision and QAP implementation work", if any difference in opinion or dispute arises in connection with the technical matter or any other matter, then the decision of the EIC will be final and binding.

04. Terms & Condition: -

(i) a) The bidder will quote their offered rate (inclusive of all components of tax, overhead, manning, profit etc.) for the job in ANNEXURE - A as enclosed with this NIT. and submit on the stipulated date for dropping of Quotation.

b) There are two major items for payment towards TPA as laid down in ANNEXURE-A.

Under the first item of ANNEXURE-A, the TPA will be allowed for 10% of their total quoted fee for finalizing QAP and mobilization of their engineers/officers. Under the second item of ANNEXURE-A, the remaining 90% of total fee of TPA will be allowed on pro-rata basis to the payment made towards the

supervision and inspection of spots in every 15 days in each block in two spots (maximum)/ in three spots (maximum if the block is adjacent to any canal as per necessity, relevant activities for implementation of QAP and submission of monthly report.

(ii) The agency i.e., T.P.A. will deliver their duties and complete their assignment till the completion of all works of the Project.

(iii) NKDA may terminate the contract of the TPA, if their performance is not satisfactory, if they fail to deliver their duties, if found any malfunctioning and any other similar consequences detrimental for the interest of the project as well as the Department. In such case, prior notice will be issued by the department / EIC.

(iv) a) The Bidder while quoting rate shall consider all necessary cost required for the purpose and also all sorts of taxes, overhead charges etc.

b) The rate quoted by the Bidder shall remain firm throughout the period of contract and in no circumstances the quoted rate shall be enhanced after acceptance of the rate quoted. No conditional Quotation will be accepted and shall be deemed as Informal.

c) This contract for TPA will remain valid till the completion of all works by the spraying agency and during such period there will be no change in fee or the quoted value.

(vi)a) NKDA reserves the right to curtail any item of Work if felt necessary. In such case the payment will be proportionately reduced.

b) If the field activities of spraying work is completed and there is no further need of QAP implementation activities at site, before finishing the target period of this consultancy job, then the NKDA authority may stop this assignment as well as close this contract after finalizing the up to date claim of payment / fees at that time. There will be no payment or claim towards the consultancy firm for the remaining non-functioning or non-working period.

c) This contract will remain valid till the successful completion of the project.

d) The Third Party QAP Implementation Agency will be required to maintain a Project Site Office at its own cost only, if required. The space will be provided within the Project site area free of cost.

(vii) Statutory deductions towards Income Tax, etc. as per prevailing norms will be deducted as will be applicable in the instant case.

At present these type of services are exempted from G.S.T. vide Govt. of India Notification No. - 02/2018 dated - 25.01.2018 read with Notification No. -12/ 2017 dated - 28.06.2017. If, subsequently, levied by the Govt. and paid by the agency, then it will be considered for payment.

Bidders are requested to take care during quoting their rate or fees.

(viii) (a). Selected bidder will have to enter into an agreement of contract in prescribed format on Non-Judicial Stamp Paper of Rs. 100/- (Rupees one hundred) only.

(b). This NIEt and its guidelines will become a part of the agreement of the contract with the agency i.e., selected bidder. As a token of acceptance the bidder will sign in each & every page of this N.I.Q. and if found unsigned their offer may be rejected.

(ix). If the agency i.e., T.P.A. fail to complete their assignment as per the contract for no fault of department or if their performance is found to be defective and damaging to the department's interest and in such occasion NKDA will have right to terminate the contract and forfeit the Security Deposit lying with the department at the time of termination.

(x) a) The consulting agency i.e., T.P.A. will submit their documents as described earlier, for each month in a booklet form within the first week of next month. No separate payment for such booklets will be allowed.

b) The submission will have to be made in 3 (three) copies only after duly signed by authorized representative of the consulting agency.

(xi) The consultancy agency i.e. T.P.A., for this relevant Inspection & Supervision of works including QAP Implementation work, will act as the representative of EIC. All the necessary tools & plants or the cost for testing will be borne by the spraying agency.

(xii) The selected consultancy firm i.e., T.P.A. will provide sufficient qualified and experienced technical personnel dedicated for this relevant work. Out of which, the team leader must have experience in similar job. Under the control of Team Leader, there will be experienced and competent technical personnel of requisite strength to take care of different activities related work.

(xiii) During delivering the assignment by the selected agency, if any dispute arises regarding any matter, whether technical or non-technical, then the decision of EIC will be final and binding.

(xiv) During carrying out testing the TPA should give prior intimation to the EIC and the representatives of EIC at site.

(xv) Acceptance of lowest Quotation is not obligatory and accepting authority reserves the right to cancel any or all the Quotation without assigning any reason what so ever. In case of cancellation no liability will be with NKDA.

05. Eligibility Criterion

i) The bidder should have credential for similar work during last 5 (five) years. The credential should be for a project with multifarious activities as described earlier, with minimum project value of Rs. 5.0 Lakhs.

ii) Credential certificate of similar completed assignment should be submitted along with the application. The credential certificate should be issued by an officer not below the rank of Executive Engineer or Equivalent.

iii) Credential certificate should clearly specify the scope of work for earlier job where, Civil, Structural and MEP works were involved including implementation of QAP.

iii) Other statutory papers of registration, GST, PT/ IT clearance etc. to be submitted.

06. The quotationers will quote their rates inclusive of all taxes (including G.S.T.) .

07. Submission of Bid

(i) Technical Offer -

The interested bidder / consultancy firm will submit their Application along with valid ST/IT/PT clearance certificate, Company Registration Certificate, List of Engineers & Technical personnel of the Firm, Work Credential Certificates for similar works during last 5 years, relevant papers of turnover of the firm, GST registration Certificate.

(ii) Permission to Qualified application - The technical offer will be examined by the Tender Committee of NKDA. After scrutiny the list of qualified bidders will be displayed in the Office Notice Board as well as on the website of <http://wbtenders.gov.in>

(iv) Uploading minutes of Pre-Bid Meeting:- Minutes of the Pre-Bid meeting will be displayed in the office Notice Board and also be uploaded in the Web Site of <http://wbtenders.gov.in>

(v) The qualified applicants will submit their Financial Offer along with the signed copy of this NieT and Pre-Bid minutes. <http://wbtenders.gov.in>

08. NKDA reserves the right to cancel any offer without assigning any reason. In case of cancellation no liabilities will be incurred by NKDA.

9. In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. **3975-F(Y)** dated 28th July, 2016 (Annexure-A).
- (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of “**New Town Kolkata Development Authority**” payable at “**Kolkata**”.
- 10 Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
11. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 14 of this NIT.
12. The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

13. Security Deposit:

Retention money towards Security amounting to 8% (*eight percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on the money retained for Security Deposit.

14. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	11/03/2020
2	Documents download start date (Online)	11/03/2020 from 6:30P.M.
3	Documents download end date (Online)	25/03/2020 upto 6:30P.M.
4.	Pre-Bid Meeting	16/03/2020 at 3.00 P.M.
5.	Bid submission start date (Online)	11/03/2020 from 6:30P.M.
6.	Bid submission closing date (Online)	25/03/2020 upto 6:30P.M.
7.	Bid opening date for Technical Proposals (Online)	27/03/2020 at 6:30 P.M
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course
9.	Date for opening of Financial Proposal (Online).	Will be intimated in due course

15. (a) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 8% will be deducted from on-going bills to cover 10% of the total value of work done.
- (b) The security deposit for the original work of the successful tenderer will be refunded after defect liability period as stipulated in relevant clause of the tender document.

- 16 Arbitration clause of WBF 2911(ii) stands deleted, notwithstanding whatever has the object of deletion of Clause-25 from the Contract Form of WBF-2911(ii), the parties entering into the agreement pertaining to this NIeT, if so desire, may go for money suit for any dispute in his / there opinion arising out of this contract and he/ they may file such suit in any court of law situated in Kolkata proper in the district of West Bengal.
- 17 Any Corrigendum, notification in connection to this NIeT will be published in the official website of New Town Kolkata Development Authority (www.nkdamar.org) as well as <https://wbtenders.gov.in>. The applicants are requested to please follow the websites for such notifications, corrigendum etc.

Executive Engineer – I
New Town Kolkata Development Authority

Memo. No. 1167 /1(8)/NKDA / Engg – 36 / 2010 (X)

Date: 06 /03/2020

Copy forwarded for information to:-

1. Chief Executive Officer, New Town Kolkata Development Authority.
2. Chief Engineer, New Town Kolkata Development Authority.
3. Finance Officer, New Town Kolkata Development Authority.
4. Assistant Engineer – II, New Town Kolkata Development Authority
5. Estimator/ Sr. Accountant / Cashier, New Town Kolkata Development Authority.

6. P.A to the Hon'ble Chairman, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official Website of New Town Kolkata Development Authority
(www.nkdamar.org)

Executive Engineer-I,
New Town Kolkata Development Authority

G.S.T. Registration No. of the Bidder:-

At present these type of services are exempted from G.S.T. vide Govt. of India Notification No. – 02/2018 dated 25.01.2018 read with Notification No. – 12/2017 dated 28.06.2017. if subsequently, levied by the Govt. and paid by the agency, then it will be considered for payment.

The fee shall be paid as per the following schedule:-

Sl. No.	Stages of Work	Percentage of Payment
01.	Security, amendment and approval of QAP and detail work Programme submitted by the spraying Agency	10% of total fee payable
02	Supervision and inspection of spots in every 15 days in each block in two spots (maximum)/ in three spots (maximum if the block is adjacent to any canal as per necessity, relevant activities for implementation of QAP, submission of monthly report.	90% of the total fee payable.

ANNEXURE – 'A'

**Total fees quoted by the bidder
(inclusive of all components and taxes except G.S.T.) [in figure].**

[Fees in words.....]