

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)

3, Major Arterial Road • New Town • Kolkata – 700156

Ph. No. (033) 2324-2148 Ext. 262 Email Id: ao1@nkda.in

Memo No. 80 / NKDA / Admn – 369 / 2012

Date: 04 . 01 .2017

NOTICE INVITING e-TENDER Notice Inviting e-Tender No. 04 /NKDA/ADMN/2017.

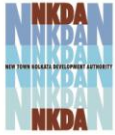
Administrative Officer – II, New Town Kolkata Development Authority (NKDA) invites tender from resourceful, bonafide and reputed Firms/Agencies having experience in Mosquito Control and Fumigation through Fogging Machine in different Government/Private Sectors or working as an empanelled Agency of KMDA and WBHIDCO having valid licence for such work as detailed in the Schedule below.

Name of Work : **Mosquito Control and Fumigation through Fogging Machine in the area of New Town Kolkata for a period of 01(one) year.**

(Submission of Bid through online)

Sl. No	Name of the work	Earnest Money (Rs.)	Period of Completion
1.	Spraying of Bacillus thuringiensis var israelensis (BTI) as mosquito larviciding agent through Bolero Power Sprayer/Hand Compression Machine.	Rs.1,00,000/- (Rupees One lakh)	12 (twelve) months
2	Fumigation through Fogging Machine using Pyrethrins chemical.		
3	Spraying of Kerosene Oil through Bolero Power Sprayer/Hand Compression Machine for the construction sites and vacant plots where water constantly stagnant.		

- 1) Intending bidder may download the tender documents from the website <http://wbtenders.gov.in>. All the bidders will have to submit Earnest Money, which may be remitted by separate Demand Draft / Banker's Cheque to be issued from any scheduled bank in favour of the "New Town Kolkata Development Authority" payable at **Kolkata** and also to be documented through e-filing. The Lowest bidder shall submit the hard copy of the Demand Draft / Banker's Cheque under sealed cover (super scribing the name of work with NIE T No) to the Office of New Town Kolkata Development Authority at 03,MAR New Town, Kolkata-700156 with his acceptance letter of the LOI (Letter of Intent). Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.
- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtender.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 16 of this NIE T.
- 4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development



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Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

5) Eligibility

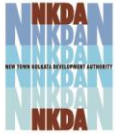
- a. The bidder shall have an experience of at least 3 years or more in this field. The bidder should submit a performance certificate from any 2 Govt. Departments/ PSUs/any other reputed organizations. The bids received without prescribed performance certificate shall be rejected.
- b. The bidder should have a valid licence to stock and use of permissible insecticide for commercial pest control operation.
- c. The bidders shall have to submit their audited financial statement / audited annual report of the last three financial years.
- d. The bidders should be able to provide at least 6-8 sets of both sprayer and fogging machines per day. Manpower – 10-12 heads should be available for providing such services.
- e. Xerox Copy of Valid Trade Licence/Sales Tax/Service Tax Registration Certificates/PAN Card to be enclosed with the quotation.

6) Earnest Money Deposit (EMD)

The bidder shall furnish an amount of Rs.1,00,000/- (Rupees One lakh) only as Earnest Money by way of Demand Draft/Pay Order drawn in favour of “New Town Kolkata Development Authority” payable at Kolkata which shall be converted into the Security Deposit and to be refunded on expiry of contract period. The said Security Deposit will be forfeited if the contractor fails to perform his contractual duties satisfactorily. The EMD of the unsuccessful bidder will be discharged/returned on completion of tender formalities. In case the NIEt is required to be re-invited, the existing EMD may be submitted.

7) Terms and Condition

- a) **Validity of the contract:** The period of contract shall be for a period of 12 months from the date of issue of the Work Order.
- b) Agencies are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
- c) Conditional tender will not be entertained and shall be deemed as ‘informal’.
- d) The quoted rates should include the cost of pesticides and related labour and transportation charges. No other charges except the quoted rate will be paid.
- e) The rates should be mentioned in figures as well as in words exclusive of taxes and levies.
- f) TDS and any other Government levies applicable shall be deducted from bill amount as per rules and instructions issued from time to time.
- g) The undersigned reserves the right to refuse permission to issue tender papers without assigning any reason what so ever and no challenge against such refusal will be entertained.
- h) The Tender Inviting Authority reserves the right to deny or accept or reject any or all the bids and even to annul the tendering process at any point of time without prejudice to further action and without assigning reason thereof.



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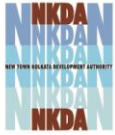
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8) Document to be uploaded

a) Name of the firm & Owner b) (with Tel./Mob. Nos.) c) Email Id	
d) Office Address with Tel./Fax/Mob Nos. e) Email Id	
f) Contact Person(s) Name with g) Tel/FAX/Mob Nos. h) Email ID	
i) Earnest Money of Rs.1,00,000/-(Rupees One Lakh)	
j) Audited financial statement / audited annual report of the last three financial years.	
k) Valid license to stock and use of permissible insecticide for commercial pest control operation.	
l) Declaration on non judicial stamp paper (Rs 10/-) regarding visited the place of work for assuming the nature and volume of work realistically before quoting the rates and Physical site inspection certificate.	
m) Valid Trade Licence.	
n) Experience of at least 3 years or more in this field. Work Order/Performance Certificate from any 2 Govt. Departments/ PSUs/any other reputed organizations(with supporting documents)	
o) TAN/PAN Card.	
p) Service Tax Registration Certificate.	
q) Registration certificate form concern department regarding labour hire.	
r) Sales Tax	
s) Service Tax Registration Certificates	
t) EPF Registration certificate	
u) ESI Registration certificate.	

9) SCOPE OF WORK

- Mosquito Control means by using *Bacillus thuringiensis* var *israelensis* (BTI) as mosquito larviciding agent through Hand Compression Machine/Bolo Power Sprayer and Fumigation through Fogging Machine using Pyrethrins chemical as per recommendation of National Vector Borne Disease Control Programme (NVBDCP), Government of India and WHO. Kerosene oil to be sprayed on stagnant water at construction sites and vacant plots.
- The pesticides, etc. used for pest control, should not have adverse impacts on human health.
- The bidders should be able to provide at least 6-8 sets of both sprayer and fogging machines per day. Manpower – 10-12 heads should be available for providing such services.
- Area to be cover: Entire area under jurisdiction of NKDA.
- Spaying / Fogging to be done on regular basis even on holidays as per weekly calendar/schedule to be provided by NKDA .
- Images to be captured for each pest control locations and to submit to concerned whatsapp no.



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- g) Work done certificate from Authorized representative of the location/ area/ housing complex/ Supervisor of NKDA is required to be submitted on daily basis. Job completion certificates and images (in DVD format) to be submitted along the bill. Failure to produce such items, no payment will be released.
- h) The pest controlling exercise is to be undertaken on daily basis under the supervision of NKDA officials.

10) MODE OF SELECTION

The selected bidder has to submit the Earnest money which was uploaded at the time of Bidding, within 7 days from the date of declaration of lowest.

If the selected bidder fails, then authority will decide if the second lowest bidder will be offered or the stretch be re-tendered. It won't be automatic choice that the second bidder or there after establish the claim.

The evaluation of the Technical bids will be carried out in the following manner:

- (i) Technical Bids will be evaluated of only those bidders who fulfil the eligibility Criteria.
- (ii) Required document list.
- (iii) Past experiences.

11) MODE OF PAYMENT

Payment to the successful bidder shall be released on monthly basis on submission of Log Book/Working Report duly signed by authorized officials.

12) Opening of Tender:

Tender shall be opened as per Date and Time Schedule. In case Tender opening date is declared HOLIDAY, Tender shall be received and opened on next working day at the same time specified in the NIT (Notice Inviting Tender).

13) The successful bidder whose bid is accepted shall make formal agreement along with bid documents in triplicate, within 7 (seven) days from the date of issue of LOI by Administrative Officer-II, New Town Kolkata Development Authority. If the successful bidder fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Bid Security will be forfeited.

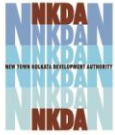
14) The offer shall remain valid for 180 days from the date of opening of the tender.

15) Security Deposit:

The Earnest Money will be converted as Security Deposit for successful bidder. The Security Deposit will be refunded after successful completion of entire work.

16) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT (online) (Publishing Date)	04.01.2017 at 06:00 P. M
2	Documents download start date (Online)	05.01.2017 at 10:00 P.M



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3	Documents download end date (Online)	18.01.2017 at 05:00 P.M
4.	Date of Pre-Bid meeting	10.01.2017 at 03:00 P.M
5.	Bid submission start date (Online)	11.01.2017 at 10:00A.M
6.	Bid submission closing date (Online)	19.01.2017 at 03:00 P.M
7.	Bid opening date for Technical Proposals (Online)	
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will notified separately
9.	Date for opening of Financial Proposal (Online).	Will notified separately

- 17) The bidder are bound by the terms & conditions of NIEt document, Instruction to Bidders, Schedule of works etc, which forms a part and parcel of this contract.
- 18) Prospective applicants are advised to note carefully the eligibility criteria before bidder the bids.
- 19) Conditional / Incomplete bid will not be accepted under any circumstances.
- 20) Any Corrigendum, notification in connection to this NIEt will be published in the official website of New Town Kolkata Development Authority (www.nkdamar.org) as well as <https://wbenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc.

Administrative Officer – II
New Town Kolkata Development Authority

Memo No. 80 (9)/ NKDA / Admn – 369/ 2012

Date: 04.01.2017

Copy forwarded for information to:-

1. The Chief Engineer, New Town Kolkata Development Authority.
2. The Finance Office, New Town Kolkata Development Authority.
3. The Estate Manager-II, New Town Kolkata Development Authority.
4. The Administrative Officer-II, New Town Kolkata Development Authority.
5. P.A to the Chairman, New Town Kolkata Development Authority.
6. P.A to the CEO, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official website of WB Tender (www.wbtenders.gov.in)
9. Official Website of New Town Kolkata Development Authority (www.nkdamar.org)

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