



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)

01, Major Arterial Road • New Town • Kolkata – 700156

Ph. No. (033) 2324-2137 Email Id: ee2nkda@gmail.com

Memo. No. 6879 /EE-II/27-e/NKDA/2012-13 (Pt-III)

Dated: 03.12.2015

SHORT TERM NOTICE INVITING e-QUOTATION

Details Notice Inviting e-Quotation No. : WBNKDA/ 01 / EE-II /NKDA OF 2015 – 16

The Executive Engineer-II, New Town Kolkata Development Authority at 01 MAR, Kolkata- 700156 invites on line **e-Quotation**, from bonafide reliable experienced & resourceful firms/contractors having proven experience in execution of similar nature of works in different Govt. Departments and working Contractors of NKDA, KMDA, WBHIDCO who have completed such type of work and belongs technical machineries for those work for clay preparation, electric kiln etc. for the works as stated below.

The quotationers should enclose the self attested photocopy of valid ST, VAT, PAN & P. TAX etc. with the Quotations. The Agency may be asked to submit the original documents of the photo copies which will be returned after verification.

(Submission of Bid through **online**)
List of Schemes:

Sl. No	Name of the work	Estimated Amount	Bid Security Money	Cost of Bid documents	Period of Completion
		(Rs.)	(Rs.)	(Rs.)	
1	Construction of Pandal and 2(Two) Nos Box type Ornamental decorative Gates including supply of Chairs etc. including ancillary works at Mela Ground in AA-IB under NKDA, New Town Kolkata as stated in the works Schedule.	To be Quoted by the bidders	12,000.00	1005.00 Each set to be paid only by the successful bidder at the time of agreement	08 (eight) days

Special Terms and Condition :-

- Fire license is necessary for each participants as per Govt. Norms.
- Defect liability period is 30 days from the issue of the work order.
- Work must be completed within stipulated period in all respects.

1. In the event of e-filling, applicants are advised to download the quotation documents from the website <https://wbtennders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit Bid Security money, which may be remitted by separate Demand Draft / Banker's Cheque to be issued from any scheduled bank in favour of the "New Town Kolkata Development Authority" payable at Kolkata and also to be documented through e-filling. The lowest bidder shall submit the hard copy of the Demand Draft/Banker's Cheque under sealed cover (super scribing the name of work with NIEQ No) to the Office of New Town Kolkata Development Authority at 01, MAR New Town Kolkata-700156 with his acceptance letter of the LOI (Letter of Intent). Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>.
3. Quotation documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 14 of this NIEt.
4. The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
5. The acceptance of the Quotation will rest with the accepting authority who does not bind himself to accept the lowest or any quotation and reserves the right to reject any or all the quotations received or to split up the work in different sub-groups without assigning any reason thereof.
6. **Eligibility criteria for participation in the Quotation.**
 - i. Working Contractors of KMDA, WBHIDCO, PWD, PHED and other Govt. and semi Govt. Departments having satisfactorily completed during the last 5 years, at least one work of similar nature having magnitude of minimum 50% of the quoted amount. Authentic documents in original, from the Engineer-in-charge of the work will have to be submitted in support of the above credential (as non- statutory documents) when asked for.
 - ii. Pan Card, Income Tax Acknowledgement Receipt for the latest Assessment year, P.T./ Deposit Challan for the current financial year, VAT Registration Certificate are to be submitted as non-statutory documents.
 - iii. All materials are to be procured and supplied at site of work by the quotationer / firm at his / their own cost from approved reputed dealer / manufacturer. Departmental materials will not be issued under any circumstances unless any such provision is made and accepted letter by both the parties. Department unless otherwise stated means New Town Kolkata Development Authority.
 - iv. The prospective applicant shall be capable to establish Field Testing Laboratory equipped with requisite Instruments and Technical Staff complete in itself to carry out all necessary Tests for such project.
 - v. Mobilization advance, time / cost over run and consequent cost escalation for any material, labour, etc. will not be allowed.
 - vi. The offer shall remain valid for 180 days from the date of opening of the quotation.
 - vii. Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
 - viii. **Joint Ventures/MOU will not be allowed.**

7. On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund. Subject to deduction of security deposit, progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill (s), however, shall not constructed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolve of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.

8. No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.

9. Payment for the works done by the contractor will be based on recorded and accepted measurement at various stages of work. Acceptance of measurements put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his/ their authorized representative are advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.

10. **No advance and secured advance will be allowed.**

11. **Idle labour, idle rent and hire charges etc.:** No claim of any category and type, on this ground shall be entertained. The contractor and NKDA shall make every effort that such situation does not arise.

12. **Testing and Testing Equipments:** Testing of materials, to be used in work and the quality of finished work on quality control aspect, is to be undertaken by the contractor at their own cost, with facilities provided at site and / or through approved (by NKDA) Test Houses / Laboratories. All materials and workmanship shall be in accordance with the specifications laid down in the contract and also as per P.W.D.(Roads & Buildings Scheduled) and IS Codes . The Engineer-in-Charge reserves the right to test, examine and measure the material / workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The contractor shall provide such assistance, instrument machine, labour and materials as the Engineer-in-Charge may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the Engineer-in-Charge without any extra cost. Beside this, he/they will carry out tests from out side Laboratory as per instruction of Engineer-in-Charge. The cost of all such tests would be borne by the agency.

Should the Executive Engineer or his representative consider it necessary to satisfy himself/themselves as to quality of work, the contractor shall offer sample of work done as necessary, pull down reasonable part of the work required for inspection and testing. The contractor shall bear the cost of pulling down and shall make good the same at their own cost and to the full satisfaction of E-I-C without any claim for payment.

13. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NleQ & other Documents (online) (Publishing Date)	03.12.2015
2	Documents download start date (Online)	03.12.2015
3	Documents download end date (Online)	11.12.2015 upto 3.00 P.M
4.	Bid submission start date (Online)	03.12.2015
5.	Bid submission closing date (Online)	11.12.2015 upto 3:00 P.M
6.	Bid opening date for Technical Proposals (Online)	11.12.2015 at 4:00 P.M.
7.	Last Date of uploading list for Technically Qualified Bidder(online)	12.12.2015 at 3.00 PM
8.	Date for opening of Financial Proposal (Online).	Will be notified later on

14. Security Deposit :-

(a) The Bid security Rs. 12,000/- will be converted as initial security deposit for successful bidder.

(b) The successful bidder will have to deposit an amount calculated as 2% of quoted price less initial security deposit of Rs. 12,000/- within 07 days from the date of issuing Letter of Intent (LOI), by a Demand Draft/Banker's Cheque to be issued from any scheduled bank in favour of the "New Town Kolkata Development Authority" payable at Kolkata.

(c) Balance 8% of Security deposit will be deducted from the running bills. No interest will be paid on the money retained for Security Deposit. The security deposit will be refunded after successful completion of post implementation support period.

15. The bidders are bound by the terms & conditions of WBF 2911(ii) along with specification, notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.

16. Income Tax & VAT will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. Building & other construction workers cess @ 1.0% will be deducted from progressive bills in pursuance with G.O. no. 599A/ 4M – 28 / 06 dated 27/09/2006.

17. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Quotation, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.

18. The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Quotationer at any stage of Bidding.

19. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.

20. **Conditional / Incomplete Quotation will not be accepted under any circumstances.**

21. **The intending bidders are required to quote the rate *online*.** The rates quoted should be considered as inclusive of sales Tax and other taxes and all other charges. No claim for any extra charge what so ever will be entertained.

22. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.

23. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

24. If there be any objection regarding prequalification of any Agency the same should be lodged on line to Executive Engineer-II, New Town Kolkata Development Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained.

25. Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.

26. If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority

27. The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in quadruplicate, within 7 (seven) days from the date of issue of work order by Executive Engineer-II, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).

28. **Qualification criteria:**

The Quotation inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NIEQ.

The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice to take any penal action against him/them as may be deemed fit by the Tender Accepting Authority.

29. No. price preference and other concession as per Govt. Order no. 8648F(T) dated: 12.10.2012 will be allowed.

30. Agencies are required to give a work programme preferably in the form of a bar-chart and to approve it by the EIC (Engineer-in-Charge) before commencement of work and if progress of work abruptly differs from the given work programme, the undersigned may terminate the work order at any point of time and penal action as per Tender Terms and conditions will be imposed.

31. Unless otherwise stipulated, all the works are to be done as per general conditions and general specifications of the latest edition of 'PWD (W.B) schedule of Rates for Building Works and Sanitary Plumbing ' for the working area.

32. In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.

33. Intending bidders should note that he will have to work simultaneously with other contractors already entrusted with other work or with contractors to be entrusted with other work in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project. Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.

34. NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NIEQ. Rates should be quoted accordingly.

35. The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.

36. Arbitration clause of WBF 2911(ii) stands deleted.

37. New Town Kolkata Development Authority reserves the right to increase or decrease the quantum of work as stipulated in the schedule of work for which no change of rate will be allowed.

38. The Agency/firm must have one Artist for supervision of this work and for complying the instructions of the EIC.

39. Participation in this quotation deems that the applicant is fully agreeable abide all terms and conditions as stated in this Notice Inviting e tender as well as WBF 2911(ii).

40. Any corrigendum to this e-Quotation will be circulated through official website of the New Kolkata Development Authority and also in the website <https://wbtender.gov.in>.

**Executive Engineer-II
New Town Kolkata Development Authority**

Memo.No. 6879/(1-13)/E-II/27-e/NKDA /2012-13(Pt-III)

Dated: 03.12.2015

Copy forwarded for information to:-

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. The Chief Engineer, New Town Kolkata Development Authority
3. The Administrative Officer, New Town Kolkata Development Authority
4. The Finance Officer, New Town Kolkata Development Authority.
6. The Assistant Engineer-VIII, New Town Kolkata Development Authority.
7. Estimator/Sr.Accountant/Accountant-I/Cashier, New Town Kolkata Development Authority.
8. P.A to the Chairman, New Town Kolkata Development Authority.
9. Office Notice Board.
10. Official Website of New Town Kolkata Development Authority
(www.nkdamar.org)

Executive Engineer-II
New Town Kolkata Development Authority