



Memo No. 1313/NKDA/Engg-472010

Dated:-05/07/2011

Expression of Interest(EOI) for Construction of Bus-Stops in different locations within New Town

New Town Kolkata Development Authority (NKDA), invites Expression of Interest (EOIs) for short listing of Developers/ Organisations /Company/ Firms for Construction of Bus-Stops within the township of New Town.

Scope of Activities: The Firm selected will be responsible for:-

- Providing/Developing and construction of around 20 nos. of pre-fabricated Bus-Stops at notified/identified locations under NKDA, in phases.
- Maintaining high quality standards in construction and maintenance phase;
- Display useful information for users & common public;

Pre-requisites for Applicant/ Firm: -

Should be registered as a Company/ firm in India and has been in operation for last 5 Years. Minimum Average turnover of last 3 financial years should be Rs.30 Lakhs and has not incurred loss in its operation.

Experience in development of at least 3 (three) nos. of Bus-Stops in last three years under two separate contracts of any Govt. Department/Municipality/Development Authority or other bodies either on BOT or as a contractor. Completion/Payment certificate should clearly indicate the description of works, value of relevant contracts, executed value of the said work, time allowed for completion, date of award, actual date of completion etc. and name, address and telephone number of the client.

General Terms & Condition

1. The intending company/firm will have to get the permission from the undersigned for participating in the EOI, against application with proven experience details as cited above. Xerox copies of valid certificates of VAT, Permanent Account Number (PAN) of Income Tax Department and Professional Tax clearance from the concerned Dept. will have to be produced along with the originals at the time of application. The originals will be returned after verification.

2. The undersigned reserves the right to refuse permission to any or all the applicants to participate in the EOI, without assigning any reason what so ever and no challenge against such refusal will be entertained. The applicants will also not be entitled for any compensation for rejection of the applications.
3. No application will be entertained if sent by Post/Courier.
4. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated hereinafter under the clause ‘**Submission details**’, will automatically be deferred to the next working day without further notice.
5. List of agencies who will be accorded permission to participate in the EOI will be notified in the office notice board and will also be displayed in the official website of NKDA.
6. **Only those agencies who will be short listed in the EOI will be allowed to participate in the subsequent financial bid which will be duly notified .**
7. Application for participation in this EOI deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting EOI.
8. The Contractor shall furnish the postal address of his office. Any notice or instruction to be given to the Contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.

Submission details

- Applicant Firm’s Profile including Financial turnover for last three years (**Annexure I**)
- Relevant Experience Details for last 3 years (**Annexure II**)
- Relevant documents as stated below pertaining to the technical details and power-point presentation.

The EOI and accompanying documents must be submitted not later than 15:00 hrs on **21st July 2011** in sealed envelope clearly labeled “Expression of Interest for Construction of Bus-Stops within the township of New Town” to the address given below.

Executive Engineer
New Town Kolkata Development Authority (NKDA)
03, M.A.R, New Town, Kolkata– 700 156
Phone: 033-2324-2148

The EOI proposals shall be opened on the same day i.e **21st July at 16:00 Hrs.** EOI from firms failing to provide all requisite documents and requested information will be disregarded.

The last date of according permission to prospective firms for participating in the EOI is **26th July**. Prospective firms are requested to make a power-point presentation (PPT) on proposals on **29th July 2011** at 11:30 Hrs .The presentation should incorporate perspective view, elevation, plan section , side view etc. of the bus stop. The soft copy of the presentation should be submitted with detailed engineering drawing and technical specification along with all other documents on **26th July 2011**.

The undersigned reserves the right to accept or reject any application or annul the whole process without assigning any reason whatsoever.

Only one design will be shortlisted among all the applicants which might be customized by NKDA, if deemed necessary, for taking up the work by inviting financial bids. The applicant whose design gets selected will be awarded Rs 20,000/= (Rs twenty thousand only). However he will have to

submit structural design and BOQ with detailed specification of the bus stop considering all possible load cases as per the latest IS codes within 10(ten days) of notification that his design has been selected. The successful applicant, will initially be paid Rs 5,000/= (Rs five thousand only).

The balance amount of Rs 15,000/= (Rs fifteen thousand) will be paid after approval of the structural design and BOQ with detailed technical specification as submitted by him.

The financial bid will be restricted to only those participants who will be short listed in the process of EOI.

Mode of selection of proposed designs

The selection of the design will be done by a committee by judgment of the quality and acceptability of the Power point presentation as well as the supporting documents as stated above, in connection to the presentation. The criteria for selection includes

- i) Aesthetics**
- ii) Passenger comfort**
- iii) Display Area and internal beautification**

Evaluation will be made based on the rating process as stated below:

<u>Criteria</u>	<u>Marks</u>
Aesthetics	35
Passenger comfort	35
Display Area and internal beautification	30

The short listing of the applicants to participate in the financial bid will be on the following basis:

<u>Criteria</u>	<u>Marks</u>
Relevant Technical Experience in the related field (Evaluation of Annexure II)	40
Financial capability (Evaluation of Annexure I)	40
Power point presentation (PPT) and evaluation of relevant documents in support of the PPT as stated before	20

The qualifying marks is 60% overall provided 50% marks are to be obtained in each criteria as stated above.

Technical specification

Approximate dimension 8.0m (length) X 2.25m (width)

Total height including canopy 3.0-3.5 m

The construction should include small inbuilt seats.

The bus stop should include illumination facilities with a garbage receptacle.

For any other information the applicants are requested to visit the office of the undersigned on any working day from 1.00 pm to 3.00 pm.

The list of candidates short listed in the EOI will be duly notified in the official website of NKDA (www.nkdamar.org), notice board of this office and they will also be informed by post/e-mail.

Executive Engineer
New Town Kolkata Development Authority

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Copy forwarded for information & necessary action to:-

- 1) The Member Secretary, New Town Kolkata Development Authority.
- 2) The Chief Executive Officer, New Town Kolkata Development Authority.
- 3) The Finance Officer, New Town Kolkata Development Authority.
- 4) The Administrative Officer, New Town Kolkata Development Authority.
- 5) The Assistant Engineer, New Town Kolkata Development Authority.
- 6) The Estimator/ Accountant I & II/ Cashier, New Town Kolkata Development Authority.
- 7) PA to the Chairman New Town Kolkata Development Authority.
- 8) Office Notice Board.
- 9) Official Website of New Town Kolkata Development Authority (www.nkdamar.org).

Executive Engineer
New Town Kolkata Development Authority

ANNEXURE-I

APPLICANT FIRM'S PROFILE AND FINANCIAL CAPABILITY

1. Name of the firm:
2. Address for correspondence and phone no:
3. E-mail :
4. Name of the contact person and phone no:
5. Year of establishment:
6. No. of offices:
 - a) India:
 - b) Abroad:
7. Presence in how many states of India:
(Presence means full time office)
8. Financial turnover in the last three years (Rs in lakhs)
Year 2010-11
Year 2009-10
Year 2008-09
Average turnover for the last three years:
(Audited statements to be enclosed)

**Signature of the Authorized Person
with seal of the firm**

