

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 10706/NKDA/NTBC/GM/2023-2024

Dated: 09-12-2023

EXPRESSION OF INTEREST

EOI No: 09/GM/NKDA/NTBC of 2023 - 2024

General Manager, New Town Business Club (NTBC) functioning under the aegis of NKDA invites Expression of Interest (EOI) from eligible and reputed Coaches/ Agencies for selection of **Badminton Trainers / Coaches** as per schedule and terms and conditions as given below:

SI No	Particulars of Work	Period of Contract	Fees Sharing Ratio
1	Badminton Trainers / Coaches	11 months from the date of signing the Agreement	Minimum quoted Monthly Fees for trainees (Club Members & Non Members separately) would be shared in the ratio of 51%:49% between NTBC and the Coach / Agency after deduction of GST @ 18%

Important Dates:

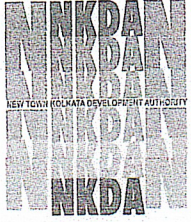
Last date of submission of documents at NTBC	13-12-2023 up to 3:00PM
Date of Opening	13-12-2023at 3:30PM
Date from which the selected Trainers / Coaches will start training	01-01-2024

Two separate envelopes sealed with bidding documents super-scribing by Technical Bid and Financial Bid should be addressed and submitted to The General Manager, New Town Business Club, Street No 90, Action Area 1A, Block AE, New Town, Kolkata 700156

EOI received after stipulated date and time shall be rejected summarily

General Conditions:

1. The bidding documents must be sealed in an envelope super-scribing "SELECTION OF BADMINTON TRAINERS / COACHES"
2. Conditional quotation will not be entertained and will be summarily rejected.
3. After having been selected as successful Trainers / Coaches on written intimation shall have to enter into an Agreement in duplicate on non-judicial stamp paper of Rs 10.00 (Rupees Ten), the cost of which would be borne by the Trainers / Coaches. The Trainers / Coaches shall be bound by the terms and conditions of contract to be executed along the specifications as enumerated. The Agreement / Deed of Contract shall be valid for a period of 11 (Eleven) months from the date of signing the same. The Agreement can be renewed afterwards on mutual consent
4. The intending Trainer/Coach should have the following minimum criteria for selection:
 - a. Experience Certificate of Badminton Trainer / Coach from reputed Institute / Organisation (last 3 years)
 - b. National / International Merit Certificate on Badminton
 - c. Proof of participation in National / International Competition
5. The intending Coach / Agency should also submit photocopy of the following documents:
 - a. PAN Card



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- b. Aadhar Card
- c. Professional Tax with paid Challan of the current FY
- d. Valid Trade License & GSTN Certificate (for Agencies only)

6. Each page of the requisite documents must be stamped and signed by the person/ authorised persons submitting the bid in token of his / their having acquainted himself / themselves and accepted the entire bid documents including various conditions of empanelment

Scope of Work & Conditions:

1. The revenue generated each month by way of coaching fees of students for a particular sport will be shared between NTBC and the selected Coach / Agency in the ratio of 51%:49% respectively after deduction of GST @ 18%. The payment to the Coach / Agency will be made after completion of each month within 7 (seven) working days of the following month by way of a crossed cheque drawn in favour of the Coach / Agency or by online transfer

2. All students will pay the fees due to them by card / online transfer / UPI to New Town Business Club by the 10th of each month, students failing to pay would be debarred from training for that month. The same student may however join the class next month after paying the requisite fees to NTBC

3. The Coach / Agency will be imparting training to the students for 6 (six) days a week i.e Tuesday to Sunday as per the given slot

4. The Authority will bear absolutely no financial liabilities

5. The Authority will not be responsible for any injury (fatal / non-fatal) occurring to any student in the course of training imparted

6. In case of failure or breach of one or more of terms and conditions herein above mentioned, the Authority reserves the right to terminate selected Trainers / Coaches by giving 30 days' prior written notice without assigning any reason thereof

7. On approval of selection, the Trainer / Coach is required to sign an Agreement with GM, NTBC. The same may be terminated in case of irregularities/under performance / non-adherence to Govt Orders / suppression of facts by giving one-month notice from the Authority

General Manager
New Town Business Club

Memo No: 10705/1(4)/NKDA/NKDA/GM/2023-2024

Dated: 09-12-2023

Copy forwarded for information and necessary action to:

- 1. The Chief Executive Officer, NKDA
- 2. The Finance Officer, NKDA
- 3. P.A to Hon'ble Chairman, NKDA
- 4. System Manager, NKDA for uploading on the website: www.nkdamar.org

General Manager
New Town Business Club