

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

MEMO No: 11421/NKDA/EE-II/246/2022

Dated : 26-12-2023

Notification for Operation of Food Trucks in New Town

With reference to NKDA notification no. 3527/NKDA/Admin (Estt.) – 1154/2022 dated 13.05.2022, applications are invited from interested parties for operation of Food Trucks in New Town Kolkata in the selected zones:

Food Truck Zone in Front of NKDA Cricket Stadium

The process for applying for operating food trucks in New Town, Kolkata is given below:

1. All interested applicants can apply as per the proforma attached along with all documents and mail the same to ceo@nkda.in
2. All interested applicants must apply for and obtain Trade License for the specific location from NKDA if selected for the business.
3. Interested applicants may apply for on the proforma and submit the application (with all required documents) to ceo@nkda.in
4. List of Documents Required:
 - a. PAN/ TAN Number
 - b. Aadhar number (for individual)
 - c. Company Registration Certificate (where applicable)
 - d. Updated vehicle papers including vehicle registration certificate and insurance certificate
 - e. License issued by Food Safety and Standards Authority of India (FSSAI)
 - f. Proof of Ownership of Vehicles / Proof of lease or rent of Vehicle
 - g. Photo of the Vehicle (including Number Plate view)

5. Terms and Conditions

- I. The Food Truck operators will carry out business from their pre-designated locations only as allotted by Competent Authority. Within the locations, each Food Truck will be allocated a space for operation.
- II. Food Trucks will be operational between 6.30 pm – 12.00 midnight on all days (except Monday) or as directed from time to time by competent authority.
- III. Additionally, the food truck operators will have to specify their major category of offering/ dishes served (to be ticked in the enclosed form).
- IV. The food truck shall not obstruct the right of way to the pedestrian or motorist in anyway.

- V. Operation of the food truck shall not cause any harm to the environment and the surrounding area and people
- VI. Operation of food trucks will be restricted to the sale of approved and safe food items and beverages only. No alcoholic drinks or contraband will be permitted.
- VII. The vehicle must be maintained in proper working condition and should be free of visible damages including but not limited to rust, dents, cracked or broken glass, and chipped paint.
- VIII. Preferred size of the food truck will be in the range of (11 ft X 5 ft) - (14ft X 7 ft) with separate driver seat (ideally).
- IX. The vehicle must be self-sufficient and shall not hook up to or attach to any water, sewer line of the New Town city authorities. Electricity may be provided by NKDA on payment basis.
- X. The operator should ensure cleanliness of the surrounding. This includes proper waste management to prevent littering around the trucks. Waste segregation must be practiced by the operator and in this regard two separate bins for collecting dry and wet waste should be kept. No liquid waste will be discharged on the ground or into a storm water drainage system.
- XI. The authority will select a specified number of food truck operators for the location mentioned above. If more applications are received per location, selection of the food truck operator will be done by a committee constituted by NKDA.
- XII. The city authority will have the right to suspend or revoke an operator's designated parking location, food truck permit for violation of NKDA's food truck policy or for any other reason deemed suitable by the competent authority.
- XIII. Permission for operating food trucks in NKDA area is temporary and provisional and can be withdrawn unilaterally by NKDA without assigning any reason in the public interest and no refunds will be given.
- XIV. On selection, the food truck operator will be required to pay a sum of INR 2,500.00 per month to NKDA for operating the facility. The above rate would be excluding GST, as admissible. (The above rate is subject to revision basis approval from competent authority).

Enclosures

- a. Proforma for Application for Food Truck Business (Annexure 1)
- b. Sketch drawing of the food truck parking zone in front of New Town cricket stadium (Annexure 2)


Estate Manager I
New Town Kolkata Development Authority

MEMO No: 11421/1(8)/NKDA/EE-II/246/2022

Dated : 26-12-2023

Copy forwarded for information to: -

1. Chief Executive Officer, New Town Kolkata Development Authority
2. Administrative Officer I, New Town Kolkata Development Authority
3. Chief Engineer, West Bengal Housing Infrastructure Development Corporation
4. Chief Engineer, New Town Kolkata Development Authority
5. Finance Officer, New Town Kolkata Development Authority
6. Executive Engineer V New Town Kolkata Development Authority
7. ✓ System Manager, NKDA - with a request to take n.a. to display the same the in Official Website of New Town Kolkata Development Authority (www.nkda.org)
8. PA to Chairman, New Town Kolkata Development Authority


Estate Manager I
New Town Kolkata Development Authority

Proforma for Application for Food Truck Business (Annexure 1)

Personal/ Company Details of Applicant		
1	Name of the Applicant	
2	Permanent Address	
3	Registered Address	
4	Contact Number	
5	Email id	
6	PAN/ TAN Number	
7	Aadhar Number (for individuals)	
8	Registration Number (for Company)	
Vehicle Details		
9	Vehicle No.	
11	Vehicle Make	
12	Vehicle Dimensions	
13	Vehicle Ownership (Owned/ Rented)	
	Submit Proof	
Other Details		
14	Proposed Cuisines/ Dishes to be sold from the outlet	<ul style="list-style-type: none"> a. Chinese b. South Indian c. Continental d. Tandoor/Kebabs e. Momo f. Rolls/Wraps g. Burgers/ Hot Dogs h. Pizzas i. Snacks and Sandwiches j. Cakes, Cookies, Chocolates, Pastries k. Chaats

		<ul style="list-style-type: none"> l. Chops/Fries m. Fruit and Fruit Juice n. Ice Cream and Dessert o. Sweetmeat/ Confectionary p. Tea/Coffee/other non-alcoholic beverages q. Popcorns r. Candyfloss s. Others (please mention):
15	Self-attested documents to be attached	<ul style="list-style-type: none"> a. PAN/ TAN Number b. Aadhar number (for individual) c. Company Registration Certificate (where applicable) d. Updated vehicle papers including vehicle registration certificate and insurance certificate e. License issued by Food Safety and Standards Authority of India (FSSAI) f. Proof of Ownership of Vehicles / Proof of lease or rent of Vehicle g. Photo of the Vehicle (including Number Plate view)

DECLARATION

I hereby declare that the above information and enclosed documents are true and proper to the best of my knowledge and belief, and I am interested in operating food trucks in the designated locations of New Town as per terms and conditions laid down by NKDA

I have enclosed attested copy of the documents appropriate for me.

The decision of NKDA towards allotment of space in the designated locations will be final and we will abide by such decision without raising any objection/request/ appeal in this regard.

Permission for operating food truck in NKDA area is temporary and provisional and can be withdrawn unilaterally by NKDA without assigning any reason in the public interest and no refunds will be given. The permission for operation of food truck will never give any right to operate in long term or any right and title to the operator.

Date:

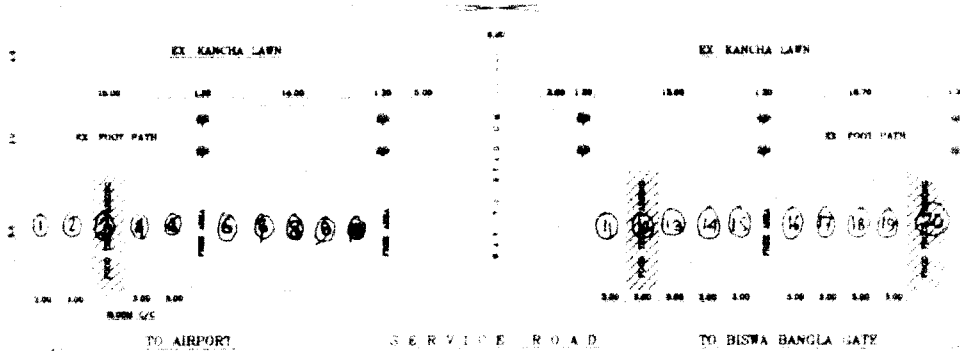
Place:

Signature in full:

Annexure 2

SKETCH DRAWING FOR FOOD TRUCK PARKING AREA IN FRONT OF NKDA CRICKET STADIUM ON MAR - III NKDA

NKDA CRICKET STADIUM



SITE PLAN

NOTE
1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE STATED
2. THE DRAWING IS NOT DRAWN TO SCALE

SIGNATURE OF SAE

SIGNATURE OF AE

SIGNATURE OF ED/S